

Privacy Notice As of Juli 2020

In accordance with Art. 12 et seq. of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter "GDPR") we are providing you with the necessary information:

1. The person responsible for processing your personal data (controller) is the

Studentische Rechtsberatung der
Universität Passau e.V.
Innstraße 39
94032 Passau
Germany

Email: info@srb-passau.de
Phone: + 49 (0) 851 / 509 – 2399

In accordance with Sec. 26 of the German Civil Code it is represented by its board members.

2. The Studentische Rechtsberatung der Universität Passau e.V. has a data protection officer who can be contacted either by post at the above address or by emailing datenschutz@srb-passau.de.
3. The purpose of processing your personal data is the proper performance of a Consultancy Contract and the preceding contract initiation. The legal basis for this is Art. 6(1)(b) GDPR.
4. a) We use Microsoft SharePoint of the Microsoft Corporation, One Microsoft Way Redmond, WA 98052-6399, USA for document management and communication and may therefore transfer personal data to the Microsoft Corporation as our processor.
b) We also use the "Adobe Sign" service of Adobe Systems Software Ireland Limited, 4-6 Riverwalk, Citywest Business Campus, Dublin 24, Republic of Ireland for contract initiation and contract performance, to simplify the digital conclusion of contracts.
c) In addition, we work with or under the supervision of persons who are entitled to provide legal services against payment or are qualified to hold judicial office in order to comply with the legal requirements of the German Act on Out-of-Court Legal Services. However, this is only possible if documents are available to them. For this reason, personal data may also be transmitted to them, insofar as this is necessary for the proper Consultation.
5. Personal data will be stored until the end of the period of the safekeeping mentioned in § 9 of the Consultancy Terms and Conditions, but in any case until the end of the Consultation.
6. You have the following rights against us regarding your personal data:

- * Right of access (Art. 15 GDPR),
- * Right to rectification and right to erasure (Art. 16 and 17 GDPR),
- * Right to restriction of processing (Art. 18 GDPR),
- * Right to object (Art. 21 GDPR),
- * Right to data portability (Art. 20 GDPR).

7. If you have given us consent to the processing of your personal data, also with regard to special categories of personal data (Art. 9 GDPR), you have the right to withdraw your consent at any time, but without affecting the lawfulness of processing of your personal data based on your consent before its withdrawal.

8. You have a right to lodge a complaint under Art. 77(1) GDPR with a supervisory authority. You can contact any data protection supervisory authority for this purpose. In Bavaria, the supervisory authority in charge of the Studentische Rechtsberatung der Universität Passau e.V. is the

Bayerisches Landesamt für Datenschutzaufsicht
Postfach 606
91511 Ansbach
Germany

Phone: +49 (0) 981 / 53 1300
Fax: +49 (0) 981 / 53 98 1300
Email: poststelle@lda.bayern.de

9. Providing your personal data (e.g. name and address, telephone number or e-mail address) is mandatory for the conclusion of a Consultancy Contract. You are free to provide this personal data, but without it, concluding a Consultancy Contract and thus a Consultation is not possible.

We might ask for other case-related personal information for the proper Consultation which must be provided to us respectively (§ 5 of the Consultancy Terms and Conditions). This is obligatory, as a complete recording of the case-related information is essential for a correct legal assessment of the situation and possible courses of action. If the information is not provided, any assessment of the legal situation and courses of action will be limited to the information available to us. However, in extreme cases, this can also mean that the Consultation cannot be continued, for instance if the lack of information renders a reliable Consultation impossible.

10. No automated individual decision-making takes place (cf. Art. 22 GDPR).